Lisa Sutton Music Services
(615) 429-3201
www.musicservicesultd.com

CUSTOMER:

CONTACT INFORMATION:

PROJECT TITLE:

GRAPHIC DESIGN	$50.00/hour
CD Faceplate	$45
2 pg CD book/tray	$250
4 pg CD book/tray	$350
6 pg CD book/tray	$500
CD Greeting Card	$200
CD Single Sleeve	$200
CD FoldOver Sleeve	$350
CD Digipak	$500+
Business Cards	$50
Post Cards	$175
8x10s	$25
8.5x11 Onesheet	$250
8.5x11 Brochure	$350+
11x17 Poster	$75
11x17 Brochure	$350+

WE ACCEPT HIGH REZ IMAGES FROM YOU VIA EMAIL, FTP OR PHYSICAL CDR.

OUR WEBSITE HAS AN EASY TO USE UPLOAD FORM FOR SENDING IMAGES WHICH ARE TOO LARGE TO EMAIL.

WE WILL PROVIDE YOU A LOW REZ PDF FOR APPROVAL OR CAN POST HIGH REZ PDFS TO OUR WEBSITE FOR DOWNLOAD.

IF YOU REQUIRE A PRINTED PROOF, PLEASE LET US KNOW IN ADVANCE. PROOFS RUN $35.00 PER SHEET.

YOU ARE RESPONSIBLE FOR PROOF READING. WE WILL NOT BE HELD LIABLE FOR ANY TYPOS, MIS-SPELLINGS OR MIS-PROVIDED INFORMATION WITHIN YOUR ARTWORK.

	YES	NO
IS MUSIC SERVICES HANDLING THE GRAPHIC DESIGN?	☐	☐
HAVE YOU SELECTED A TEMPLATE/FORMAT TO USE?	☐	☐
PLEASE DESCRIBE _____		
DO YOU HAVE A BARCODE?	☐	☐
IF SO, GIVE Nº_____		
DO YOU WANT US TO ISSUE A BARCODE?	☐	☐
HAVE YOU PROVIDED SONGWRITERS & PUBLISHING INFO?	☐	☐
HAVE YOU GIVEN US THANK YOUS?	☐	☐
WHAT CONTACT INFORMATION SHOULD APPEAR ON THE ART?	☐	☐
DO YOU HAVE A LOGO?	☐	☐

IDEAS:

NOTES/QUESTIONS:

Egypt · December, 2010

Our combined graphic design rates are based on the experienced amount of time it takes to complete each design configuration. In the event your project is running longer than our expected turn time due to numerous changes or new ideas, we reserve the right to request additional hourly money to complete your project. Please visit the website for more details on providing art files for duplication. Please discuss your ideas fully before your project is started to help us fully understand the desired visual result for your artwork.
Terms: 50% deposit / balance before delivery. Cash, Check & PayPal only. No credit cards.